

# INVOICE PROCESSING PLATFORM (IPP)

9/2021

# PERFORMANCE OBJECTIVES



01

Describe how IPP manages government invoicing from PO to Payment.



02

Recall the steps to log in and navigate within IPP.



03

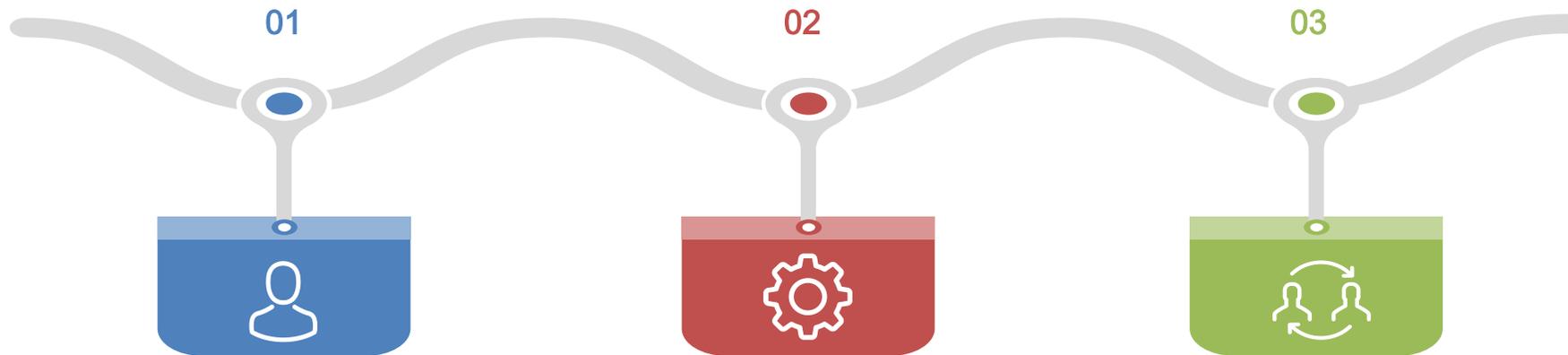
Demonstrate how to utilize Search and Preference feature.



# IPP OVERVIEW

# IPP OVERVIEW

- IPP is a web-based application that efficiently manages government invoicing from PO to payment process.
- Treasury's Bureau of the Fiscal Service in partnership with the Federal Reserve System Banks (FRB) provides IPP to federal agencies and their vendors to more efficiently manage government invoicing from purchase order to payment notification.



## DISBURSER

This module is used by agency users to view Supplier/PO/Invoice information and perform other functions as defined by their roles. Coast Guard users will only have Disburser module access.

## DISBURSER ADMINISTRATOR

This module is used to perform system administration tasks such as, setting up Disburser users, adding roles with permissions to each Disburser user, configuring Workflow.

## COLLECTOR

This module is used by Suppliers/Vendors to view PO/Invoice/Payment information and to submit their invoices.



## TRUE OR FALSE: IPP IS A WEB-BASED APPLICATION THAT EFFICIENTLY MANAGES COMMERCIAL INVOICING FROM PO TO PAYMENT PROCESS

*Select the best answer and then click Submit.*

- a) True
- b) False

Incorrect. Select anywhere to try again.

Submit

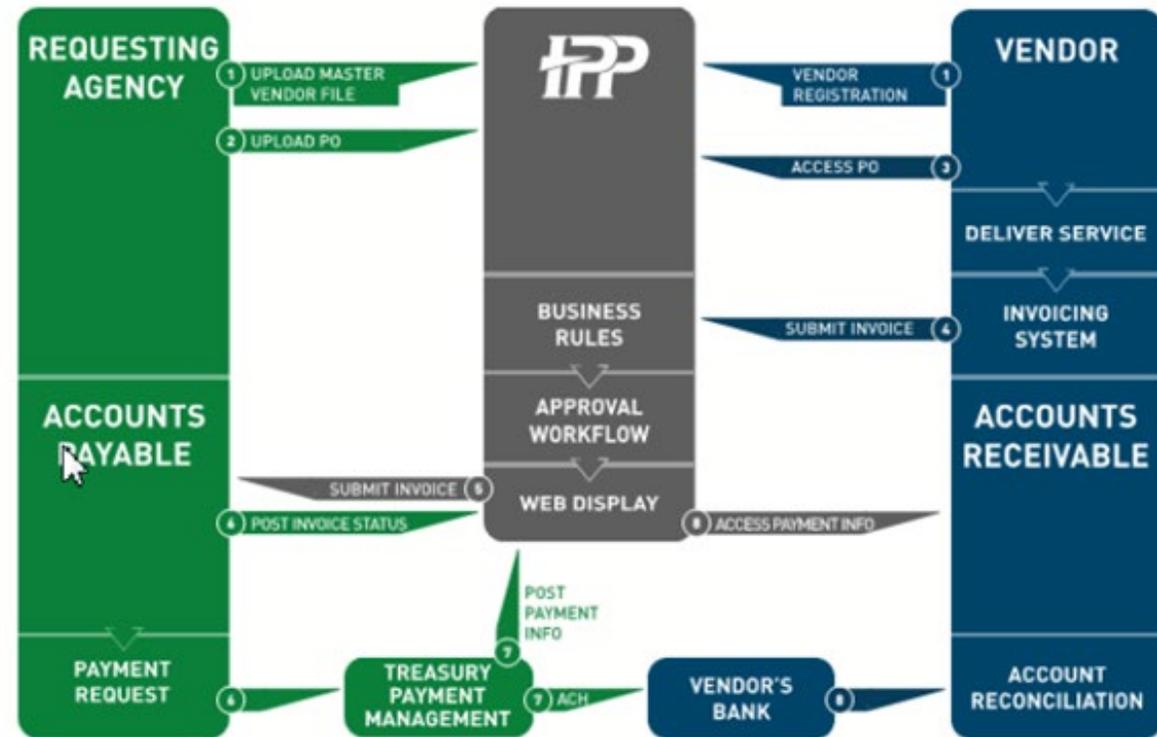
Clear

# IPP INFORMATION FLOW

The IPP business process is designed around the following interfaces between **Oracle Federal Financials (OFF)** and the **Invoice Processing Platform (IPP)**:

- **Suppliers** (OFF to IPP) – CG only includes commercial vendors that are registered in SAM.
- **Purchase Orders** (OFF to IPP) – limited to CLM Awards/Mods and Core Purchasing POs for IPP designated Suppliers.
- **Invoices** (IPP to OFF) – vendors must create invoices from a PO.
- **Invoice Status** (OFF to IPP) – CG uses the following IPP defined statuses:
  - PND - Pending Approval
  - CA - Approved to Pay
  - PD - Paid
  - EX - Exception
  - DNY – Denied
- CG securely transmits the XML formatted interface files to and from IPP.

An overview of the IPP business process for federal agencies and vendors provided by Treasury/FRB is as follows:

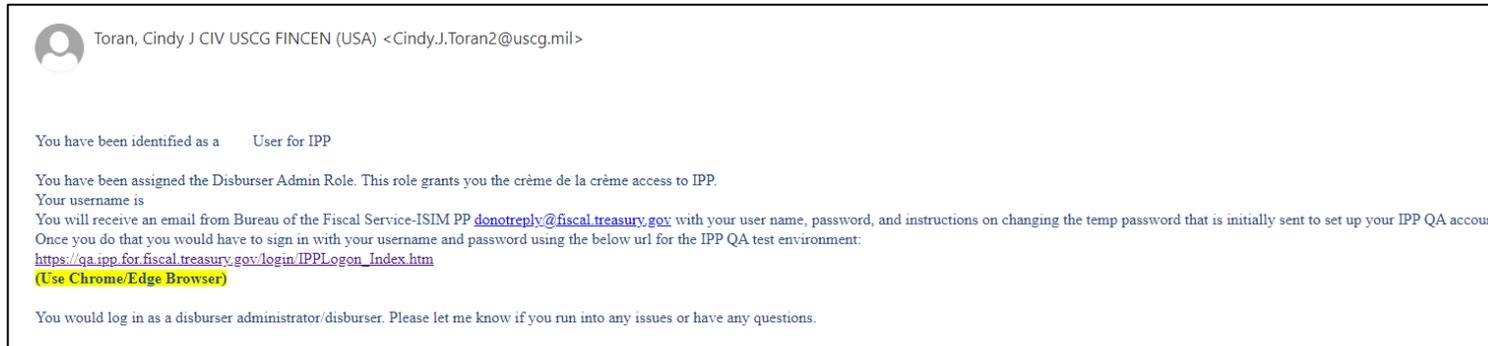


IPP PO, Invoice, and Payment Process

# GAINING ACCESS TO IPP

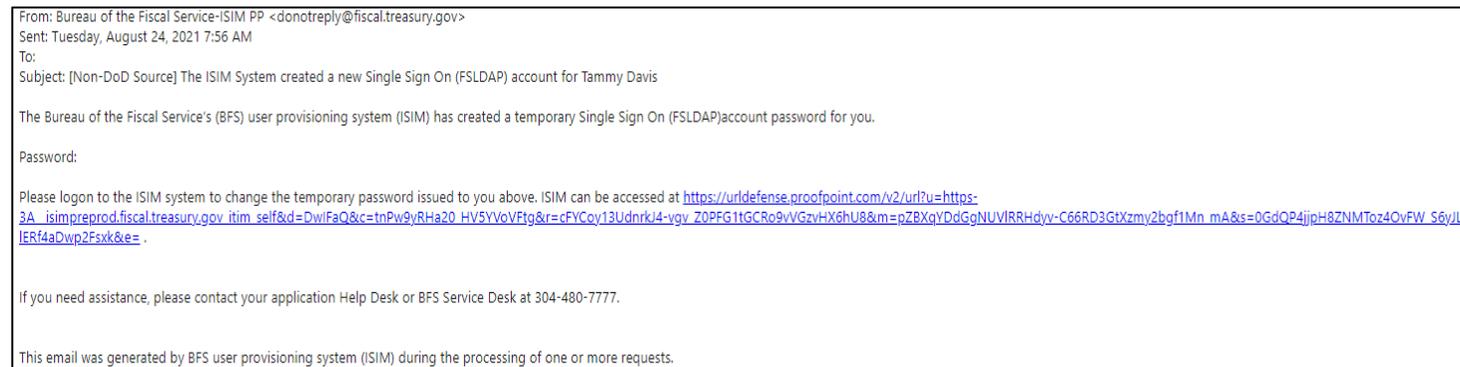
Once a user account is created, you receive two e-mails from IPP notifying you of your access to the IPP Disburser module.

## 1 The first email contains your IPP User ID.

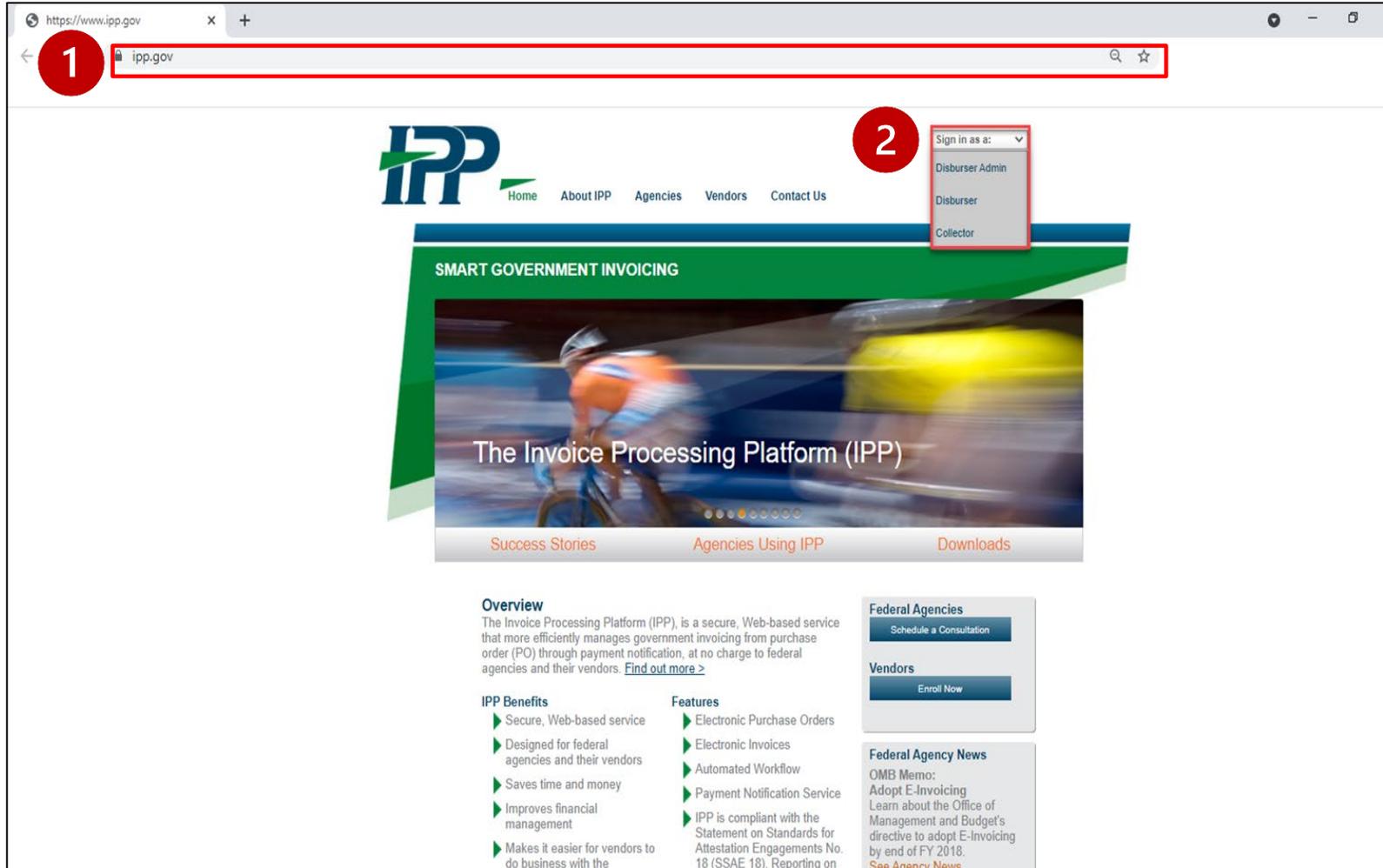


It is important to log into IPP within the first 90 days of receiving your User ID and password. Your temporary password is invalid with inactivity after 90 days.

## 2 The second (which you will receive up to 24 hours after receiving your User ID) contains your temporary password.



# SIGNING IN FOR THE FIRST TIME

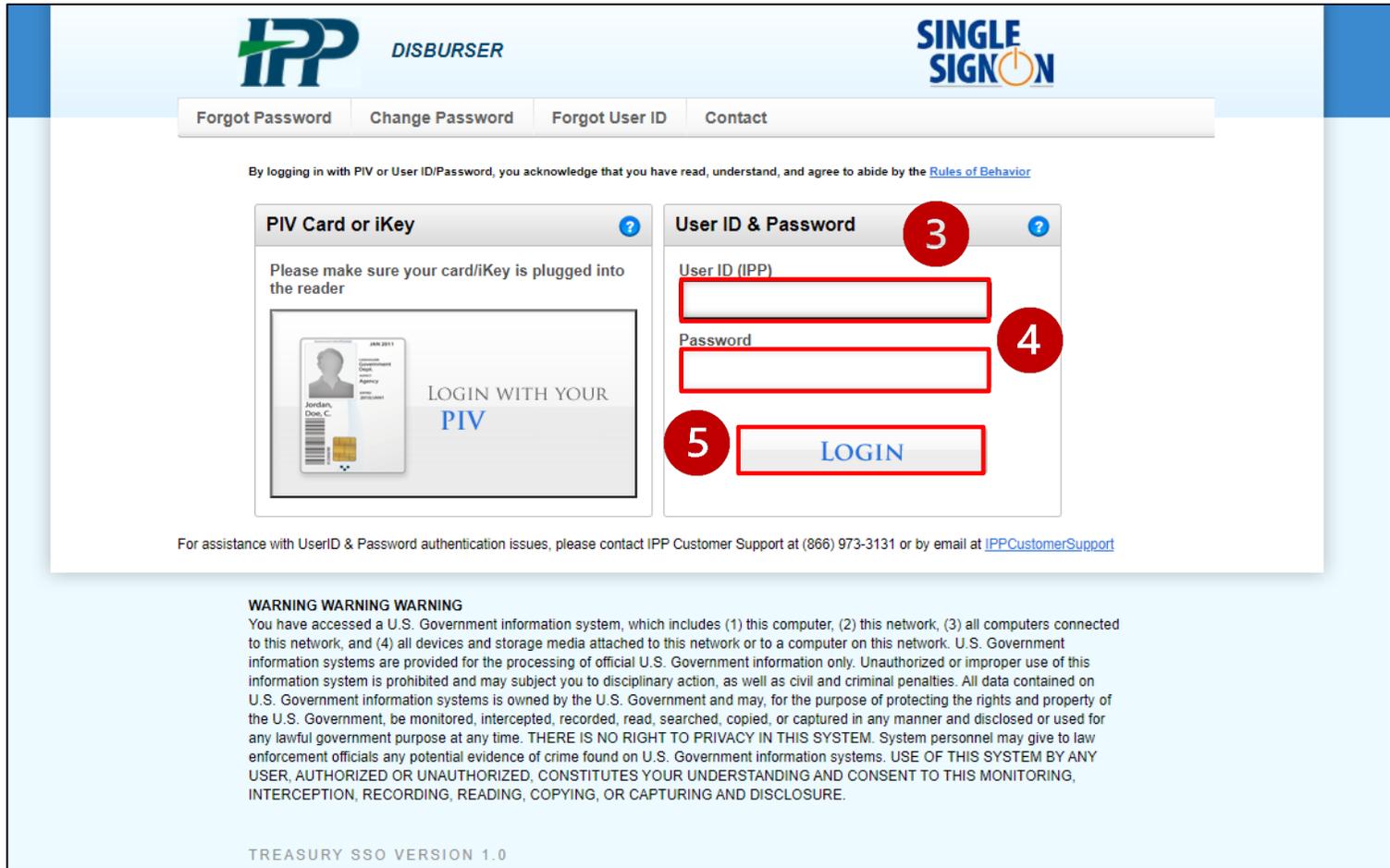


**Step 1:** Open a web browser and enter [www.ipp.gov](https://www.ipp.gov).

**Step 2:** From the top right, select **Disburser** from the list box. The Disburser login page appears.



# SIGNING IN FOR THE FIRST TIME



**IPP DISBURSER** **SINGLE SIGN ON**

Forgot Password Change Password Forgot User ID Contact

By logging in with PIV or User ID/Password, you acknowledge that you have read, understand, and agree to abide by the [Rules of Behavior](#)

**PIV Card or iKey** **User ID & Password**

Please make sure your card/iKey is plugged into the reader

LOGIN WITH YOUR PIV

User ID (IPP)

Password

**LOGIN**

For assistance with UserID & Password authentication issues, please contact IPP Customer Support at (866) 973-3131 or by email at [IPPCustomerSupport](#)

**WARNING WARNING WARNING**

You have accessed a U.S. Government information system, which includes (1) this computer, (2) this network, (3) all computers connected to this network, and (4) all devices and storage media attached to this network or to a computer on this network. U.S. Government information systems are provided for the processing of official U.S. Government information only. Unauthorized or improper use of this information system is prohibited and may subject you to disciplinary action, as well as civil and criminal penalties. All data contained on U.S. Government information systems is owned by the U.S. Government and may, for the purpose of protecting the rights and property of the U.S. Government, be monitored, intercepted, recorded, read, searched, copied, or captured in any manner and disclosed or used for any lawful government purpose at any time. THERE IS NO RIGHT TO PRIVACY IN THIS SYSTEM. System personnel may give to law enforcement officials any potential evidence of crime found on U.S. Government information systems. USE OF THIS SYSTEM BY ANY USER, AUTHORIZED OR UNAUTHORIZED, CONSTITUTES YOUR UNDERSTANDING AND CONSENT TO THIS MONITORING, INTERCEPTION, RECORDING, READING, COPYING, OR CAPTURING AND DISCLOSURE.

TREASURY SSO VERSION 1.0

**Step 3:** Click in the **User ID** box and enter the User ID you received in an email from Bureau of Fiscal Service (IPP).

**Step 4:** Click in the **Password** box and enter the temporary password you received in an email from the Bureau of Fiscal Service (IPP).

**Step 5:** Click **Login**.



If this your first-time logging into IPP with your temporary password, you will be prompted to enter your temporary password, create a new password using the password requirements on the screen, then confirm your new password.



# REQUESTING A FORGOTTEN PASSWORD



**1** **Forgot Password** Change Password Forgot User ID Contact

By logging in with PIV or User ID/Password, you acknowledge that you have read, understand, and agree to abide by the [Rules of Behavior](#)

**PIV Card or iKey** ?  
Please make sure your card/iKey is plugged into the reader  
 LOGIN WITH YOUR PIV

**User ID & Password** ?  
User ID (IPP)  
  
Password  
  
**LOGIN**

For assistance with UserID & Password authentication issues, please contact IPP Customer Support at (866) 973-3131 or by email at [IPPCustomerSupport](#)

**Step 1:** From the Disburser login page, click the tab labeled **Forgot Password** at the top of the page.

**Step 2:** Enter your IPP User ID in the text box.

**Step 3:** Click **Submit**.

**Step 4:** An email with instructions on resetting your password will be sent to your inbox. Upon receipt, click the link in the email notification.

**Important:** The link expires **24 hours** after creation.

**Step 5:** Answer the Secondary Authentication questions. (Answers are not case sensitive) and click **Reset My Password**.

**Step 6:** Follow the steps to enter a new password. Once complete, close the browser.



BUREAU OF THE Fiscal Service  
U.S. DEPARTMENT OF THE TREASURY

Self-Service Account/Password Reset

Answer Challenge/Response Questions - Enter User ID

In order to re-activate your account and reset your password, you will need to provide the responses to the Challenge/Response Questions you set up when you first accessed your account. To begin, please enter your User ID then click Submit in order to receive an email with further instructions.

You may click Cancel if you do not wish to continue.

**2** User ID:

**3**

[Accessibility](#) | [Contacts](#) | [Privacy Policy](#)  
U. S. Department of the Treasury - Bureau of the Fiscal Service



Once your password is changed, you will receive an email confirmation of the change.



# IPP NAVIGATION

Back



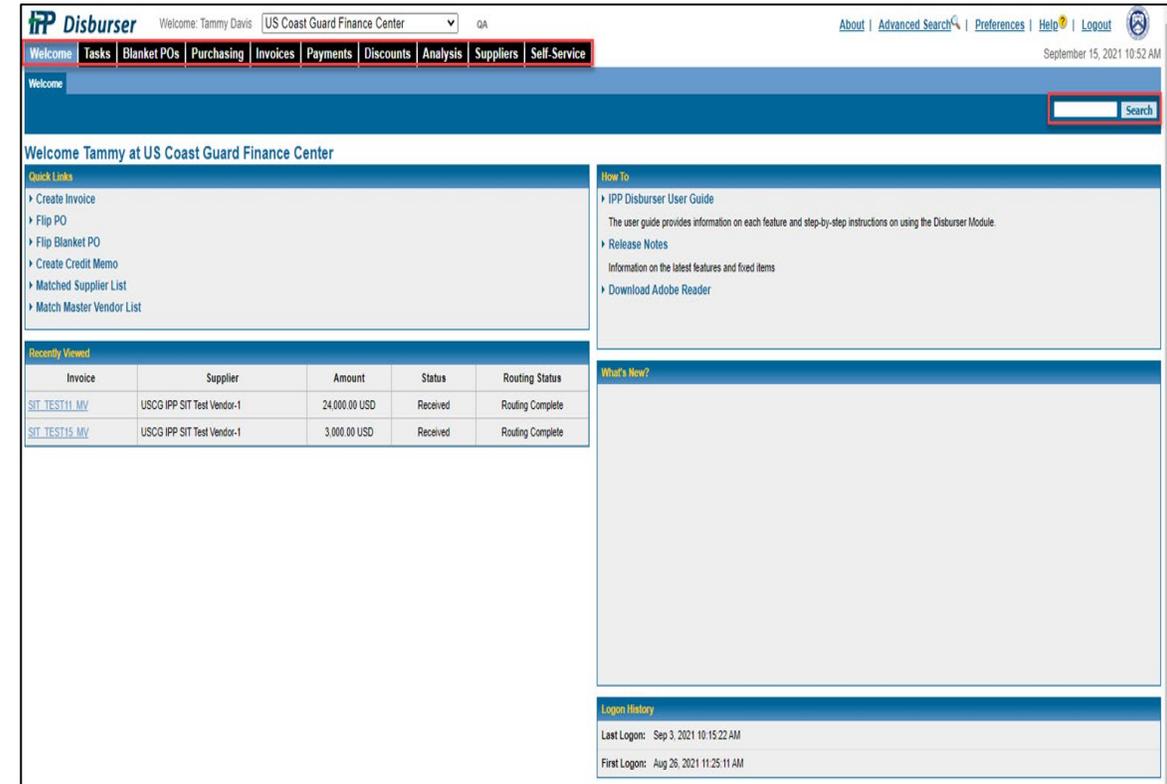
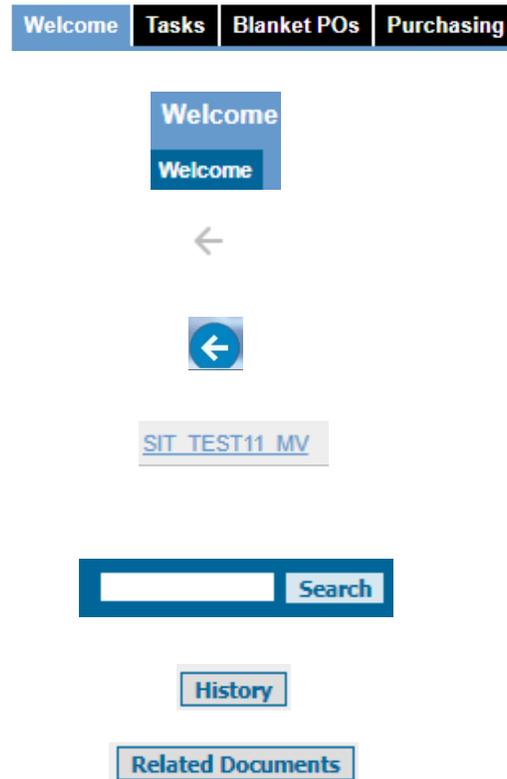
Next



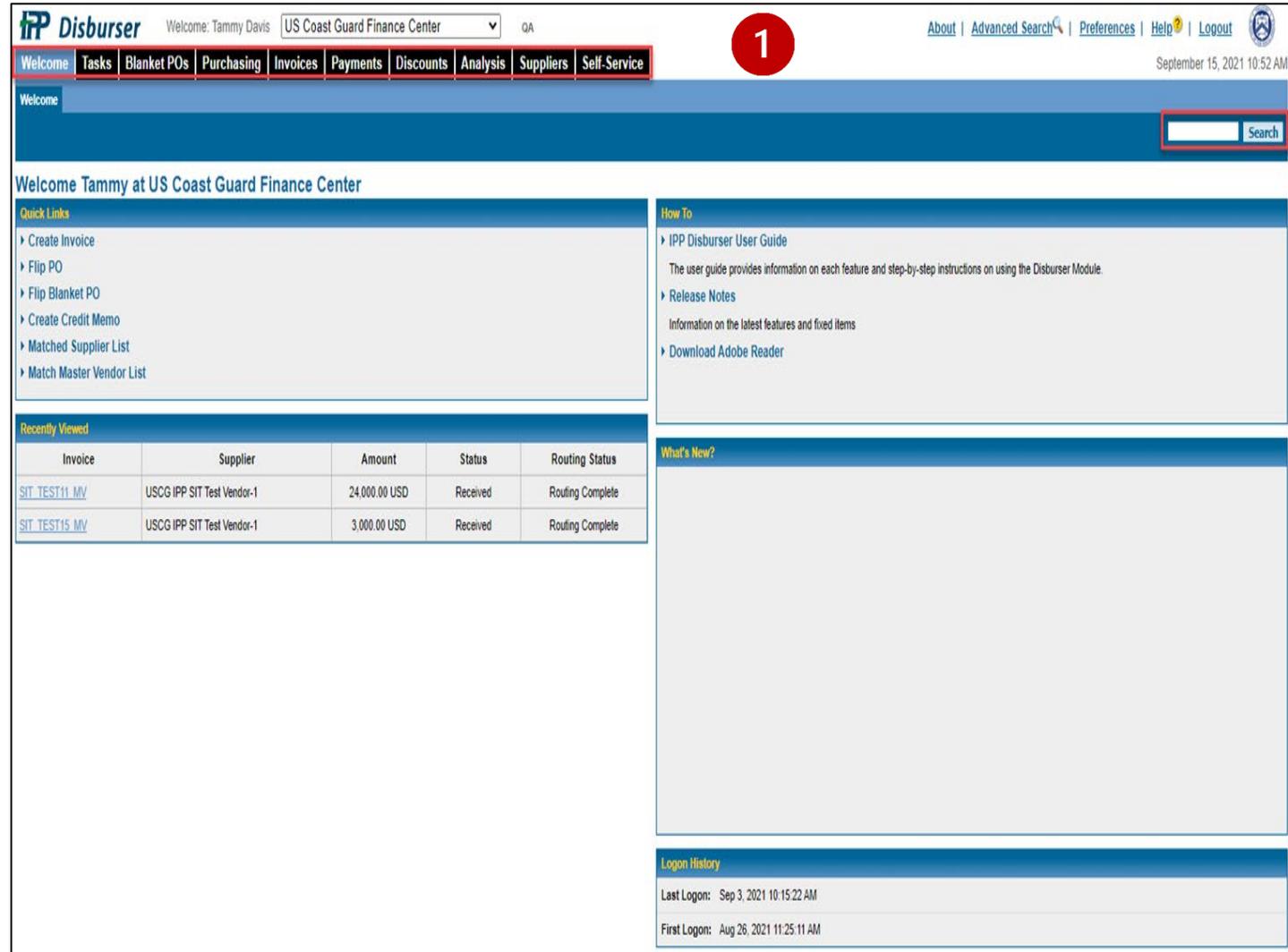
# IPP NAVIGATION

IPP provides several methods to navigate back and forth through the screens.

- Tabs
- Tabs
- Sub-tabs
- Back button (when provided)
- Browser back button when necessary
- Hyperlinked text (typically underlined/colored) to drilldown to a record
- Search box to access a specific document
- Icons such as **History** and **Related Documents** when available



# IPP NAVIGATION



IPP Disburser Welcome: Tammy Davis US Coast Guard Finance Center QA

September 15, 2021 10:52 AM

Navigation: Welcome | Tasks | Blanket POs | Purchasing | Invoices | Payments | Discounts | Analysis | Suppliers | Self-Service

Search:  Search

### Welcome Tammy at US Coast Guard Finance Center

**Quick Links**

- Create Invoice
- Flip PO
- Flip Blanket PO
- Create Credit Memo
- Matched Supplier List
- Match Master Vendor List

**How To**

- IPP Disburser User Guide  
The user guide provides information on each feature and step-by-step instructions on using the Disburser Module.
- Release Notes  
Information on the latest features and fixed items
- Download Adobe Reader

**Recently Viewed**

Invoice	Supplier	Amount	Status	Routing Status
<a href="#">SIT_TEST11_MV</a>	USCG IPP SIT Test Vendor-1	24,000.00 USD	Received	Routing Complete
<a href="#">SIT_TEST15_MV</a>	USCG IPP SIT Test Vendor-1	3,000.00 USD	Received	Routing Complete

**What's New?**

**Logon History**

Last Logon: Sep 3, 2021 10:15:22 AM
First Logon: Aug 26, 2021 11:25:11 AM

**Step 1:** The **IPP Disburser Welcome** page displays.

The IPP Disburser Welcome page provides a single point of access for the IPP application modules (HTML-based modules).



# IPP NAVIGATION

2



**Step 2:** A summary of the **IPP Tabs** provided are as follows:

**Welcome:** The Disburser Welcome (Home) Page provides a snapshot of useful information such as Quick Links, Recently Viewed, How To, What's New, and Logon History.

**Tasks:** Access to the IPP Workflow feature

**Blanket POs:** Search for and work with blanket POs from FSMS to IPP.

**Purchasing:** Search for and work with POs.

**Invoices:** Invoices from POs that are uploaded or created by vendors in the Collector module are displayed here.

**Payments:** From this tab, payment information is displayed from Treasury payment systems or from non-Treasury disbursed agency payment systems.

**Discounts:** Provides information about discounts associated with Payment Terms. This tab also displays projected discounts for invoices.

**Analysis:** The Analysis tab provides various reports for monitoring POs and Invoices.

**Suppliers:** This tab includes the XMVL Directory (CG Suppliers), the IPP Supplier Directory, the Matched Supplier List, and various reports.

**Self-Service:** This feature allows the Disburser to create invoices on behalf of Vendor and credit memos.

**Note:** The Disburser Administrator must assign the Self-Service permissions to the Disburser user.



The tabs and links that appear vary based on the roles and permissions assigned to you by the Disburser Administrator. Use the sub-tabs to access additional features under each tab.



# IPP NAVIGATION

3 [About](#) | [Advanced Search](#)  | [Preferences](#) | [Help](#)  | [Logout](#)

**Step 3:** A summary of additional hyperlinks presented on the screen are as follows:

**About:** Use this link to obtain information about the IPP version.

**Advanced Search:** Use this link to open the Advanced Search page and perform detailed searches defined by each document type.

**Preferences:** Use this link to change your user settings, such as Display, Regional and Notifications preferences.

**Help:** Use this link to view detailed helpful topics related to the specific Disbuser page being viewed.

**Logout:** Use this link to log out of IPP. To disconnect from the IPP environment, you must click Logoff on the second logout page.

**Search:** Allows general searches of PO numbers and Invoice numbers. IPP provides the '%' character as a wildcard for all searches.

**Note:** Leading or trailing spaces when searching on a document number can cause the search to fail.

# IPP PREFERENCES

Preferences allow you to configure any of the following information in the Disburser module:

- Display Preferences:** Select how you'd like to view items in IPP, sorting method within the module, and whether to display un-invoiced amounts.
  - **Multi-Column Sorting:** Allows multi-column sorting on tables
  - **Items Per Page:** Number of items on summary pages
  - **Show PO/BPO Un-invoiced Amount :** Displays amounts as Remaining PO Amount/PO Amount on the PO Detail page. If this check box is not selected, the Disburser user only sees the initial PO quantities and amounts. CG recommends selecting this checkbox.
  
- Regional Preferences:** Select the time zone you want to use for notifications and the date and time stamp that appears on the invoices audit trail.
  
- Notification Schedules:** Provides a list of messages that IPP sends to you if subscribed to remind you of a required task or activity within IPP. CG's Disburser Administrator will determine the messages you receive based on your permissions. In addition, if Workflow is enabled, IPP automatically assigns a default notification to you containing Workflow Routing Action notifications.



# IPP PREFERENCES

1

**Step 1:** Click the **Preferences** link on the Welcome Page to access the user preferences.

**Step 2:** The **User Preferences** page displays.

**Step 3:** If the Display Preferences are changed, click **Update** to accept the changes.

**Step 4:** Click the **Welcome tab** to return to the Home Page.

4

2

3

IPP Disburser Welcome: Tammy Davis US Coast Guard Finance Center QA

September 15, 2021 10:52 AM

September 16, 2021 12:52 PM

**User Preferences**

View and update user information. \* mandatory field

**Display Preferences:**

Multi-column sorting:

Items per page: Show  (additional) items when selecting 'More'. Initial result set will always return no more than 10 items.

Show PO/BPO Uninvoiced Amount:  Display the un-invoiced amounts that can be invoiced on the PO or BPO Detail Page. Format: (Remaining PO Amount / PO Amount)

[Update](#)

**Regional Preferences:**

Time Zone:

[Regional Preferences](#)

Notification Schedules			
Notification Name	Message Description	Message Type	Actions
Invoice Activity	Invoice Activity	Invoice Approval Notification	Edit
	Invoice Activity	Invoice Confirm Notification	
	Invoice Activity	Invoice Edit Notification	



# IPP HELP



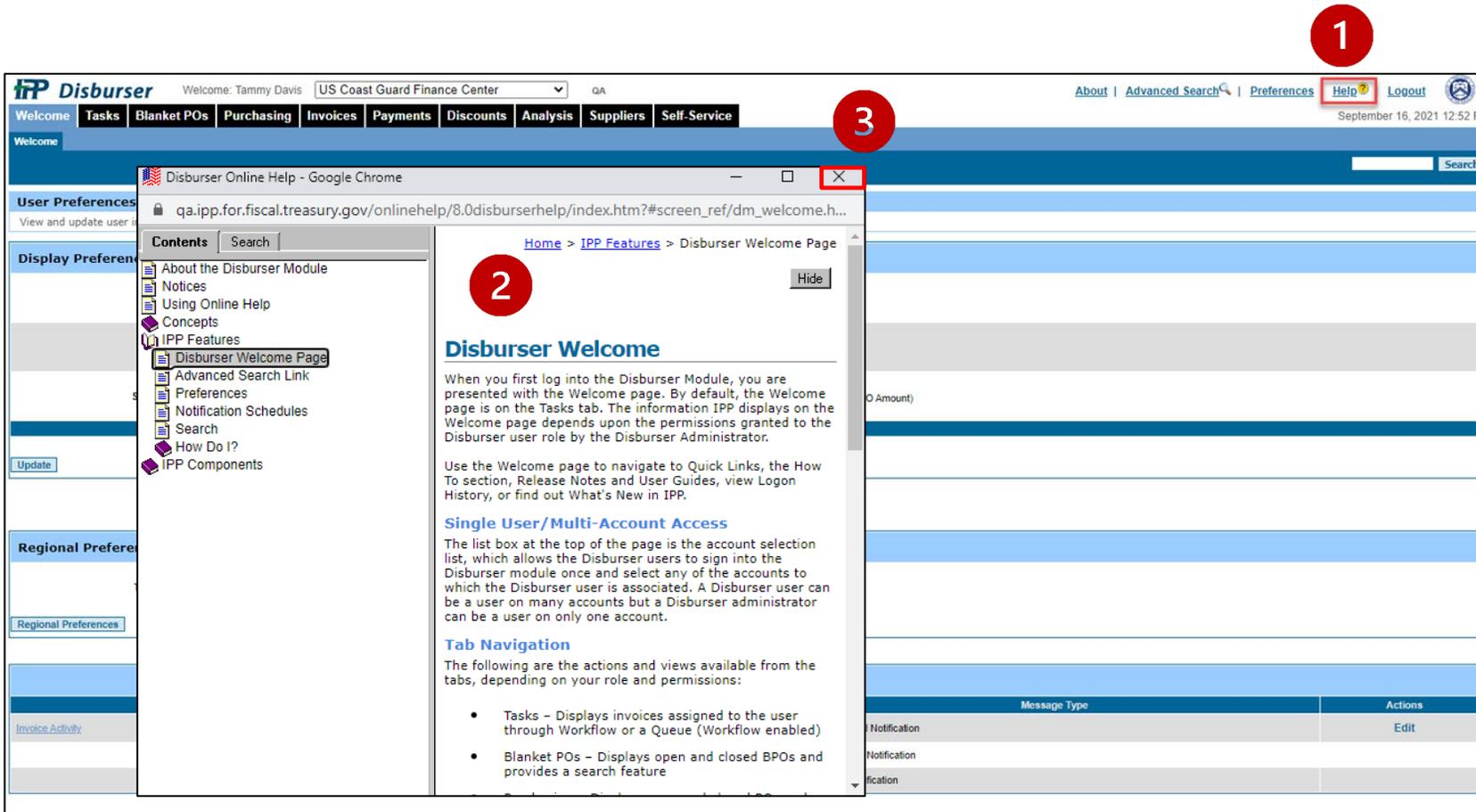
- Online help provides the information necessary for you to understand how to use the IPP application in the most effective way, including descriptions of the purpose of each page and how to perform specific tasks.
- The online help is organized into three separate types of information: conceptual, reference, and procedural.

If You'd Like to:	Choose this type of information:	Review in this type of Online Help topic:
<b>Perform</b> a task	Procedural	Check the <b>How Do I</b> section.
<b>Know</b> what a specific component is for	Reference	Look at the <b>IPP Components</b> section. The topics are grouped by the tab on which they appear.
<b>Understand</b> more about a feature	Conceptual	Refer to the <b>Concepts</b> section.



# IPP HELP

The **Help** topic that is displayed describes the Disburser module page you are viewing to access context-sensitive help for each page of the Disburser module.



- Step 1:** Click the **Help** link.
- Step 2:** The **Disburser Online Help** window displays the **Help** topic for the page being viewed.
- Step 3:** Click the **X** at the top of the window to close the **Disburser Online Help**.



# IPP SEARCHES

The Disbuser module provides **two general search features**. IPP displays search results based on your roles and permissions.



**Advanced Search** is always available from the banner of the Disbuser module. Use to enter various search criteria.

[Advanced Search](#) 



**Quick Search** is a text box available on the dark blue banner below the tabs on each page of the Disbuser module. You can use this search to locate the documents related to your Disbuser account. IPP searches by Document number, such as invoice number, payment number or PO number.



# IPP ADVANCED SEARCH

The **Advanced Search** link can be used to input more extensive criteria to locate the following:

- Invoices/credit memos
- POs
- Payments
- Blanket POs

## Search parameters for all document types:

<p>• <b>Document Type:</b> Invoice or PO. Blanket POs are not in use in the FMD configuration.</p>	<p>• <b>Document Number:</b> Number of document or check the Like box and enter a partial document number.</p>	<p>• <b>ALC-Payer Name:</b> The ALC permission assigned to the user determines the ALC's presented.</p>
<p>• <b>Supplier Name:</b> Vendor or check the Like box for a search using a partial name search</p>	<p>• <b>Date:</b> Search between two date parameters</p>	<p>• <b>Amount:</b> Search between two-dollar amount parameters</p>
<p>• <b>Status:</b> Search by status of the invoice</p>	<p>• <b>Document Source:</b> Search by document style - All, Original or Copy</p>	<p>• <b>Currency:</b> Search by currency</p>

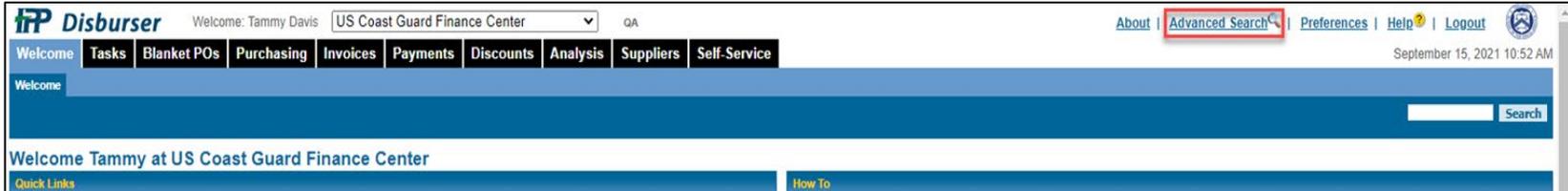


Users can search by using one search criteria or multiple search criteria.



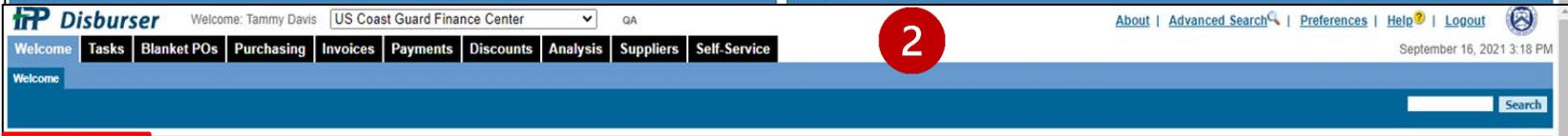
# IPP ADVANCED SEARCH

1

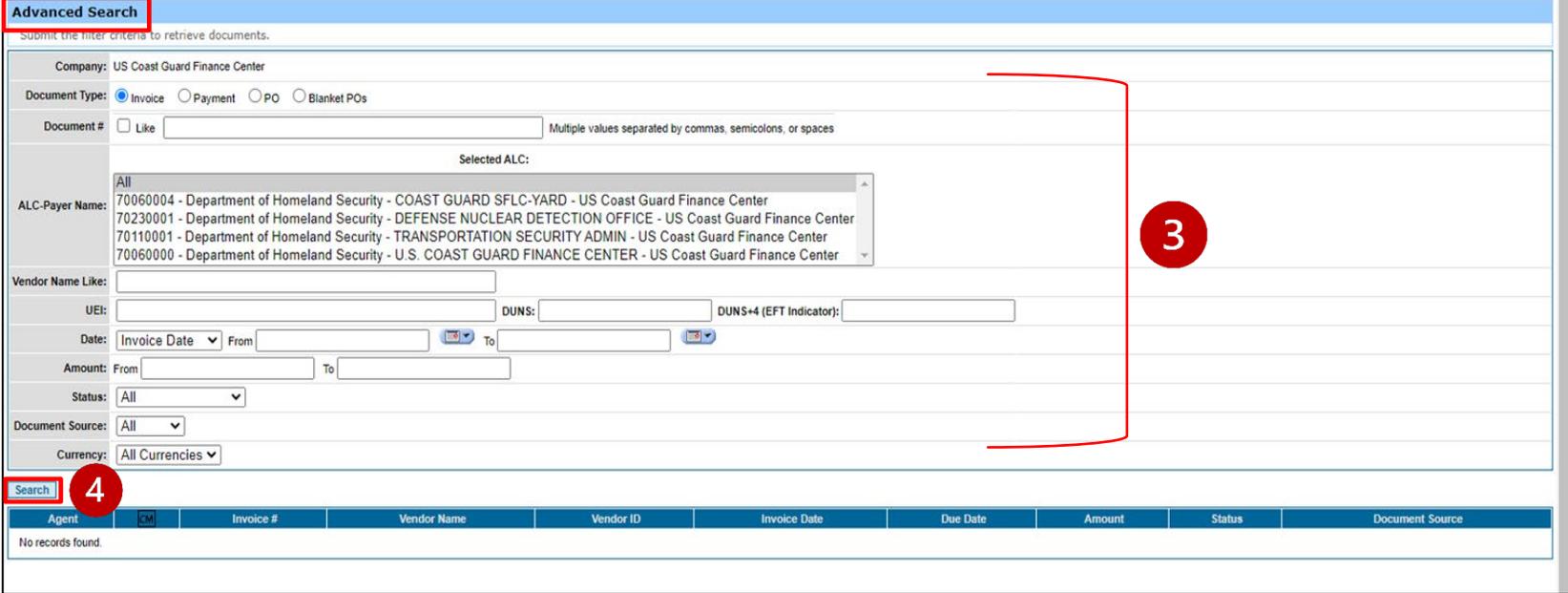


**Step 1:** Click the **Advanced Search** link.

2



**Step 2:** The **Advanced Search** page appears and provides search parameters for all document types.



**Step 3:** Enter the appropriate search criteria.

**Step 4:** Click **Search**.



Users can search by using one search criteria or multiple search criteria.



The search results depend upon the permissions assigned to you within your roles.



# IPP ADVANCED SEARCH

Welcome Search

**Advanced Search**  
Submit the filter criteria to retrieve documents.

Company: US Coast Guard Finance Center

Document Type:  Invoice  Payment  PO  Blanket POs

Document #  Like  Multiple values separated by commas, semicolons, or spaces

Selected ALC:

ALC-Payer Name:

Vendor Name Like:

UEI:  DUNS:  DUNS+4 (EFT Indicator):

Date: Invoice Date From  To

Amount: From  To

Status:

Document Source:

Currency:

Search Export

Agent	CM	Invoice #	Vendor Name	Vendor ID	Invoice Date	Due Date	Amount	Status	Document Source
US Coast Guard Finance Center		<a href="#">UAT IPP TEST34</a>	INTERNATIONAL BUSINESS MACHINES CORPORATION	2426	Sep 16, 2021	Oct 16, 2021	10,000.00 USD	Received	Original
US Coast Guard Finance Center		<a href="#">UAT IPP TEST35</a>	Boeing Intelligence & Analytics Inc	198805	Sep 16, 2021	Oct 16, 2021	10,000.00 USD	Received	Original
US Coast Guard Finance Center		<a href="#">UAT IPP TEST1</a>	INTERNATIONAL BUSINESS MACHINES CORPORATION	2426	Sep 1, 2021	Oct 1, 2021	8,990,000.00 USD	Received	Original
US Coast Guard Finance Center		<a href="#">UAT IPP TEST2</a>	INTERNATIONAL BUSINESS MACHINES CORPORATION	2426	Sep 1, 2021	Oct 1, 2021	1,750,000.00 USD	Rejected	Original
US Coast Guard Finance Center		<a href="#">UAT IPP TEST3</a>	INTERNATIONAL BUSINESS MACHINES CORPORATION	2426	Sep 1, 2021	Oct 1, 2021	300,000.00 USD	Rejected	Original
US Coast Guard Finance Center		<a href="#">UAT IPP TEST4</a>	INTERNATIONAL BUSINESS MACHINES CORPORATION	2426	Sep 1, 2021	Oct 1, 2021	1,000,000,000.00 USD	Received	Original
US Coast Guard Finance Center		<a href="#">UAT IPP TEST11</a>	INTERNATIONAL BUSINESS MACHINES CORPORATION	2426	Sep 1, 2021	Oct 1, 2021	1,000,000.00 USD	Received	Original

- Step 5:** Based on your search criteria, the **search results** are displayed at the bottom of the page.
- Step 6:** Click an **invoice hyperlink** to see the details.

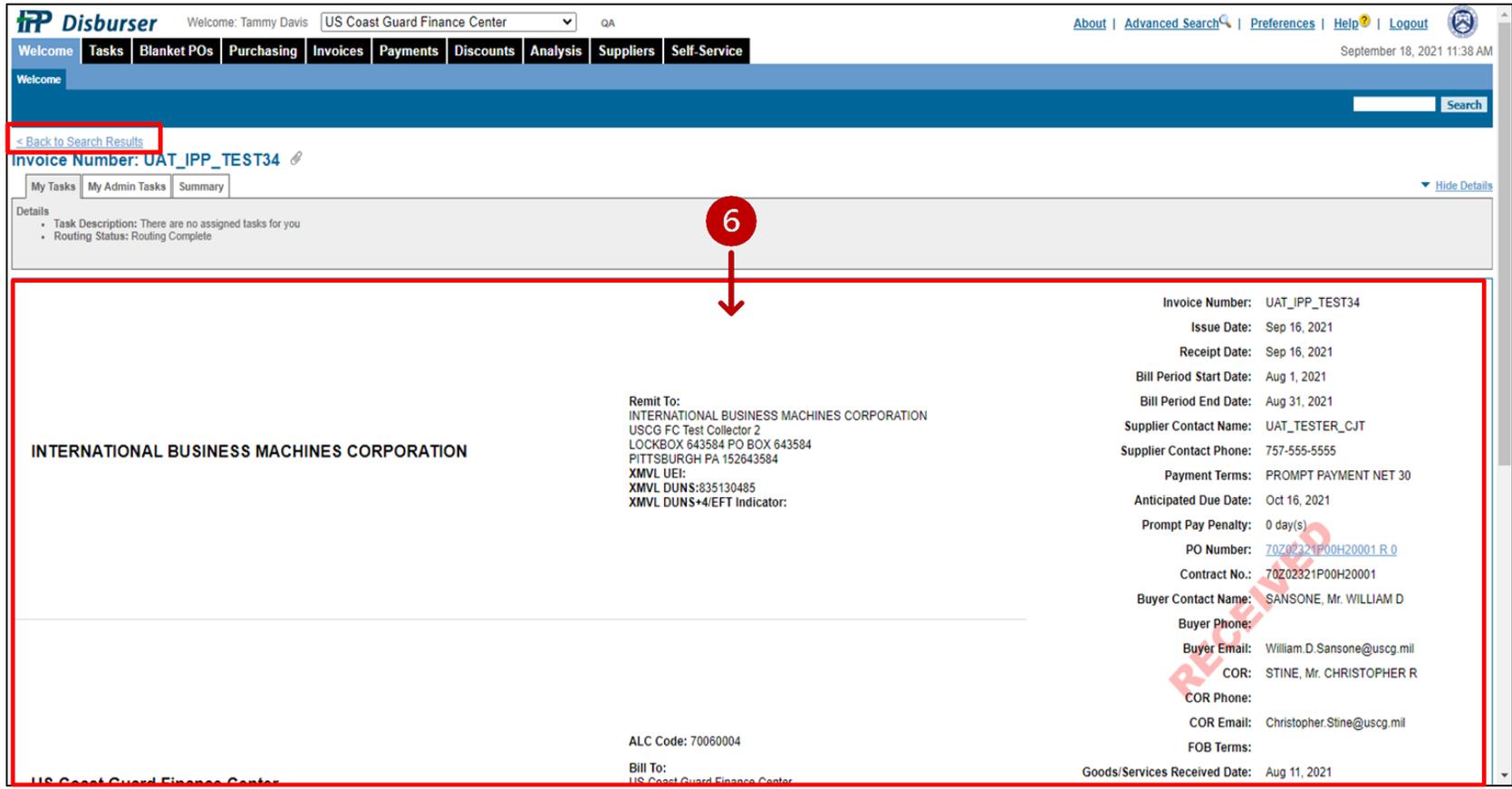


The search results depend upon the permissions assigned to you within your roles. You can export the search results to a spreadsheet and save it to your computer.

Back Next

# IPP ADVANCED SEARCH

7



IPP Disburser | Welcome: Tammy Davis | US Coast Guard Finance Center | GA | About | Advanced Search | Preferences | Help | Logout | September 18, 2021 11:38 AM

Welcome | Tasks | Blanket POs | Purchasing | Invoices | Payments | Discounts | Analysis | Suppliers | Self-Service

< Back to Search Results

Invoice Number: UAT\_IPP\_TEST34

My Tasks | My Admin Tasks | Summary

Details

- Task Description: There are no assigned tasks for you
- Routing Status: Routing Complete

INTERNATIONAL BUSINESS MACHINES CORPORATION

Remit To:  
INTERNATIONAL BUSINESS MACHINES CORPORATION  
USCG FC Test Collector 2  
LOCKBOX 643584 PO BOX 643584  
PITTSBURGH PA 152643584  
XMVL UEI:  
XMVL DUNS:835130485  
XMVL DUNS+4/EFT Indicator:

ALC Code: 70060004

Bill To:  
US Coast Guard Finance Center

Invoice Number: UAT\_IPP\_TEST34  
Issue Date: Sep 16, 2021  
Receipt Date: Sep 16, 2021  
Bill Period Start Date: Aug 1, 2021  
Bill Period End Date: Aug 31, 2021  
Supplier Contact Name: UAT\_TESTER\_CJT  
Supplier Contact Phone: 757-555-5555  
Payment Terms: PROMPT PAYMENT NET 30  
Anticipated Due Date: Oct 16, 2021  
Prompt Pay Penalty: 0 day(s)  
PO Number: [70Z02321P00H20001 R 0](#)  
Contract No.: 70Z02321P00H20001  
Buyer Contact Name: SANSONE, Mr. WILLIAM D  
Buyer Phone:  
Buyer Email: William.D.Sansone@uscg.mil  
COR: STINE, Mr. CHRISTOPHER R  
COR Phone:  
COR Email: Christopher.Stine@uscg.mil  
FOB Terms:  
Goods/Services Received Date: Aug 11, 2021

**Step 7:** The invoice details appears.

**Step 8:** Click **Back to Search Results** to return to the search results.

 IPP filters the PO and invoice results for Advanced Search by your assigned ALCs, Invoice View permission, and associated groups. IPP filters the payment results by ALC and Set ID. If you are not associated with the Business Unit, Cost Center, or Department ID of the POs or invoices you want to view, you must have the View all Groups permission.



# IPP QUICK SEARCH

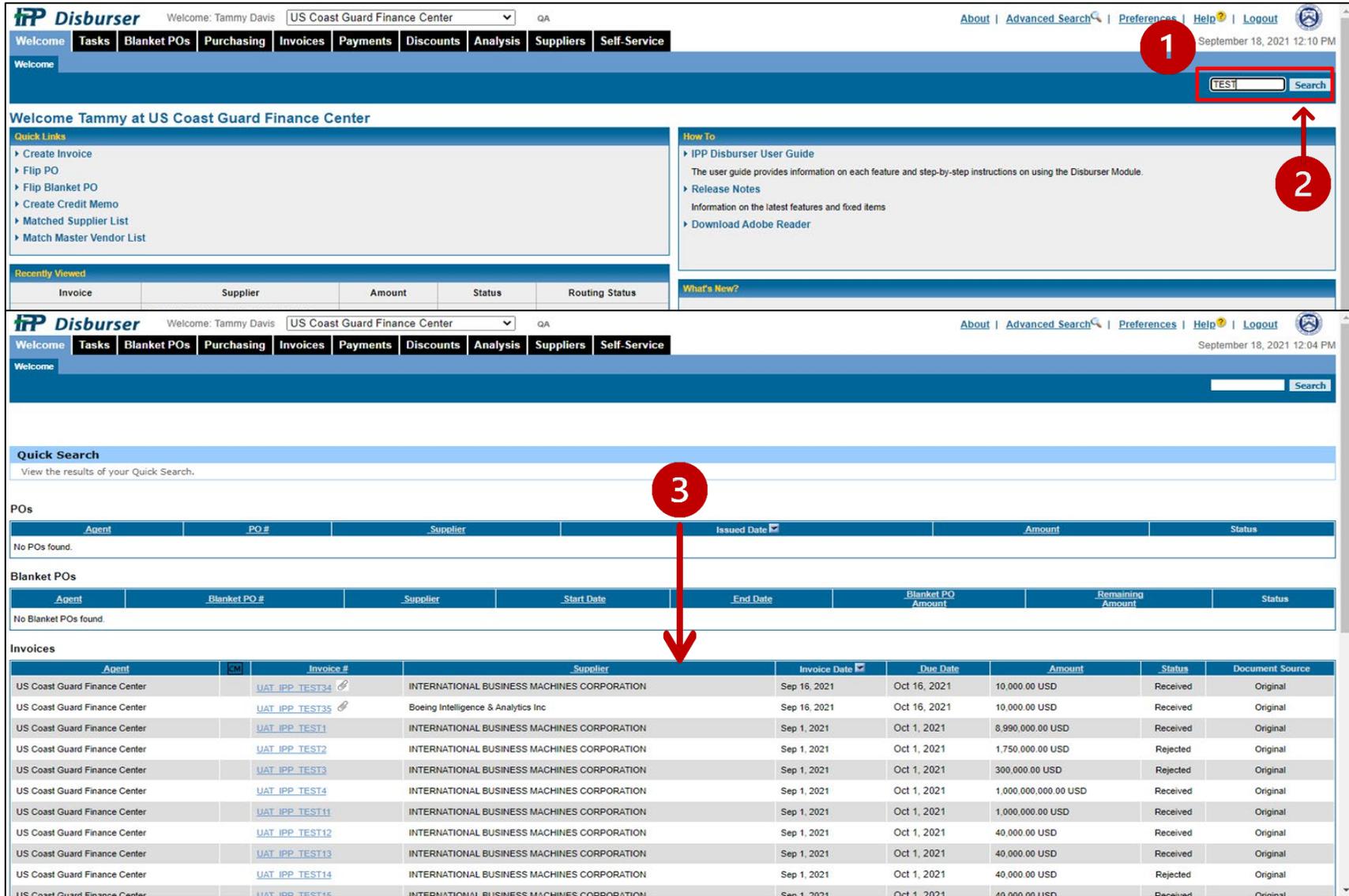
The Search field is another option available to the user to search for a document.



Quick Search only searches against PO Number, Invoice Number, or Payment Type Reference Number.

If you don't know the exact number, use the % wildcard symbol in the Quick Search field or use Advanced Search.

# IPP QUICK SEARCH



The screenshot shows the IPP Disburser interface. At the top, there is a navigation bar with tabs: Welcome, Tasks, Blanket POs, Purchasing, Invoices, Payments, Discounts, Analysis, Suppliers, and Self-Service. A search bar is located in the top right corner, containing the text 'TEST' and a 'Search' button. A red circle with the number '1' is placed over the search bar, and a red circle with the number '2' is placed over the 'Search' button. Below the search bar, there is a 'Quick Search' section with a search input field and a 'Search' button. A red circle with the number '3' is placed over the search input field. Below the search input field, there are three sections: 'POs', 'Blanket POs', and 'Invoices'. Each section has a table with columns for Agent, PO#, Supplier, Invoice #, Invoice Date, Due Date, Amount, Status, and Document Source. The 'Invoices' section is expanded, showing a list of invoices with their details.

**Step 1:** Click in the **Search** field and enter search criteria.

**Step 2:** Click **Search**.

**Step 3:** Based on your search criteria, the **search results** are displayed at the bottom of the page.



# IPP TERMINOLOGY

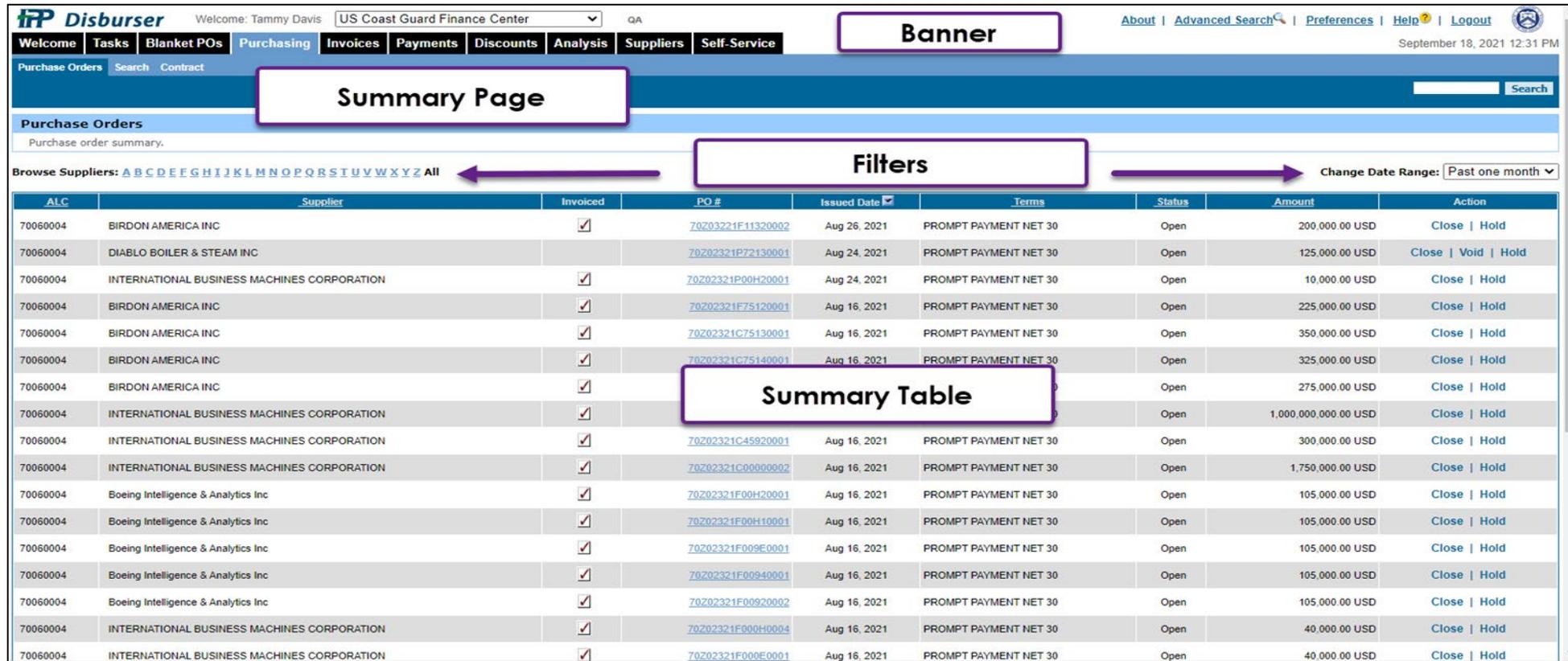
Back



Next



# IPP TERMINOLOGY



The screenshot shows the IPP Disburser interface. At the top, there is a **Banner** containing navigation links like 'About', 'Advanced Search', 'Preferences', 'Help', and 'Logout'. Below the banner is a **Summary Page** header with a search bar. The main content area is titled 'Purchase Orders' and includes a 'Browse Suppliers' list (A-Z) and a 'Filters' section. Below these is a **Summary Table** with columns for ALC, Supplier, Invoiced, PO #, Issued Date, Terms, Status, Amount, and Action. The table lists various suppliers and their associated purchase orders.

ALC	Supplier	Invoiced	PO #	Issued Date	Terms	Status	Amount	Action
70060004	BIRDON AMERICA INC	<input checked="" type="checkbox"/>	70203221F11320002	Aug 26, 2021	PROMPT PAYMENT NET 30	Open	200,000.00 USD	Close   Hold
70060004	DIABLO BOILER & STEAM INC		70203321P72130001	Aug 24, 2021	PROMPT PAYMENT NET 30	Open	125,000.00 USD	Close   Void   Hold
70060004	INTERNATIONAL BUSINESS MACHINES CORPORATION	<input checked="" type="checkbox"/>	70203321P00H20001	Aug 24, 2021	PROMPT PAYMENT NET 30	Open	10,000.00 USD	Close   Hold
70060004	BIRDON AMERICA INC	<input checked="" type="checkbox"/>	70203321F75120001	Aug 16, 2021	PROMPT PAYMENT NET 30	Open	225,000.00 USD	Close   Hold
70060004	BIRDON AMERICA INC	<input checked="" type="checkbox"/>	70203321G75130001	Aug 16, 2021	PROMPT PAYMENT NET 30	Open	350,000.00 USD	Close   Hold
70060004	BIRDON AMERICA INC	<input checked="" type="checkbox"/>	70203321G75140001	Aug 16, 2021	PROMPT PAYMENT NET 30	Open	325,000.00 USD	Close   Hold
70060004	BIRDON AMERICA INC	<input checked="" type="checkbox"/>				Open	275,000.00 USD	Close   Hold
70060004	INTERNATIONAL BUSINESS MACHINES CORPORATION	<input checked="" type="checkbox"/>				Open	1,000,000,000.00 USD	Close   Hold
70060004	INTERNATIONAL BUSINESS MACHINES CORPORATION	<input checked="" type="checkbox"/>	70203321C45920001	Aug 16, 2021	PROMPT PAYMENT NET 30	Open	300,000.00 USD	Close   Hold
70060004	INTERNATIONAL BUSINESS MACHINES CORPORATION	<input checked="" type="checkbox"/>	70203321C00000002	Aug 16, 2021	PROMPT PAYMENT NET 30	Open	1,750,000.00 USD	Close   Hold
70060004	Boeing Intelligence & Analytics Inc	<input checked="" type="checkbox"/>	70203321F00H20001	Aug 16, 2021	PROMPT PAYMENT NET 30	Open	105,000.00 USD	Close   Hold
70060004	Boeing Intelligence & Analytics Inc	<input checked="" type="checkbox"/>	70203321F00H10001	Aug 16, 2021	PROMPT PAYMENT NET 30	Open	105,000.00 USD	Close   Hold
70060004	Boeing Intelligence & Analytics Inc	<input checked="" type="checkbox"/>	70203321F009E0001	Aug 16, 2021	PROMPT PAYMENT NET 30	Open	105,000.00 USD	Close   Hold
70060004	Boeing Intelligence & Analytics Inc	<input checked="" type="checkbox"/>	70203321F00940001	Aug 16, 2021	PROMPT PAYMENT NET 30	Open	105,000.00 USD	Close   Hold
70060004	Boeing Intelligence & Analytics Inc	<input checked="" type="checkbox"/>	70203321F00920002	Aug 16, 2021	PROMPT PAYMENT NET 30	Open	105,000.00 USD	Close   Hold
70060004	INTERNATIONAL BUSINESS MACHINES CORPORATION	<input checked="" type="checkbox"/>	70203321F000H0004	Aug 16, 2021	PROMPT PAYMENT NET 30	Open	40,000.00 USD	Close   Hold
70060004	INTERNATIONAL BUSINESS MACHINES CORPORATION	<input checked="" type="checkbox"/>	70203321F000E0001	Aug 16, 2021	PROMPT PAYMENT NET 30	Open	40,000.00 USD	Close   Hold

- **Banner:** Provides access to account list box, About, Advanced Search, Preferences, Help, and Logout. The banner is available from all pages in IPP.
- **Summary pages:** Depending on the selected tab, provides access to a list of purchase orders, invoices, payments, discounts, or vendors.
- **Filters:** Provides the ability to expand or limit the list of documents available in the Summary table.
- **Summary table:** Provides the results after filters apply.



# IPP TERMINOLOGY



**Disburser** Welcome: Tammy Davis US Coast Guard Finance Center QA

September 18, 2021 12:38 PM

**Purchase Order #70Z03221F11320002 Revision #2**

Important: Mark all packages with Purchase Order number or Contract number shown here

**US Coast Guard Finance Center**

Issuing Office:  
702032 Research & Development Center  
702032  
2703 Martin Luther King Ave, SE  
Washington DC 20593

Ship to:  
US Coast Guard Finance Center  
USCG Headquarters  
2703 Martin Luther King Junior Ave SE  
Washington DC 20032

PO Date: Aug 26, 2021  
Order Number: 70Z03221F11320002  
Contract No: 70Z032319DAML00300  
Subject to: Subject to terms and conditions of above numbered contract

Buyer Contact: STINE, Mr. CHRISTOPHER R  
Buyer Phone:  
Buyer Email: Christopher.Stine@uscg.mil  
Contracting Officer: STINE, Mr. CHRISTOPHER R  
Phone:  
Email: Christopher.Stine@uscg.mil  
CO Representative: STINE, Mr. CHRISTOPHER R  
Phone:  
Email: Christopher.Stine@uscg.mil

ALC: 70060004

**Header**

Bill to:  
US Coast Guard Finance Center  
70098 COMMANDANT (CG-11)  
HEADQUARTERS USCG 2703 MARTIN LUTHER KING JR AVE SE MS 7202  
WASHINGTON DC 20593

Appropriations Data:  
FOB Point:  
Place of Inspection:  
Acceptance:  
Deliver on or before: See individual items.  
Payment Terms: PROMPT PAYMENT NET 30  
PO Freight Limit:  
Total Amount: 0.00 / 200,000.00  
Currency: USD

**USCG FC Test Collector 2**

Supplier:  
BIRDON AMERICA INC  
USCG FC Test Collector 2  
4965 KINGSTON ST  
DENVER CO 80239  
XMVL UEI:  
XMVL DUNS: 078275744  
XMVL DUNS+4 / EFT Indicator:

Business Unit: UCG Cost Center: Dept. ID: WF\_IPP\_APPRV

Line No.	Revision #	Item Code	Description	CLIN	Subline	Quantity	Unit Price	Units of Measure (Type)	Extended Price	Schedules
1	2		Order Test Line #1	0001	01	0.00 / 130,000.00	1.00	Dollars, U.S. (\$)	0.00 / 130,000.00	<a href="#">Schedule</a>
2	2		Order Test Line #2	0002	02	0.00 / 70,000.00	1.00	Dollars, U.S. (\$)	0.00 / 70,000.00	<a href="#">Schedule</a>

Showing 1-2 of 2

Sub-total: 0.00 / 200,000.00  
Total Freight: 0.00  
Total Misc: 0.00  
Total Taxes: 0.00  
(Totals apply to full purchase order) Grand Total: 0.00 / 200,000.00

Comments:

- **Header:** Top section of a purchase order or invoice, which contains general information for the entire purchase order or invoice.
- **Line Items:** Bottom section of a purchase order or invoice, which displays the individual items the agency is purchasing from a vendor.

